

January 8th 2018

Bugbrooke Parish Council

Agenda & Meeting Minutes

January 8, 2018

Monthly Meeting of the Full Council

held on Monday 8th January 2018 at 7.30 p.m, at the Community Centre, Bugbrooke.

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Monthly Meeting of the Full Council

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In Attendance

Councillor John Bignell
Councillor Phil Bignell
Councillor Robb Collett
Councillor Brian Curtis
Councillor Ken Gardner
Mrs Teresa Garlick
Mr Paul Henson

Councillor David Harries, BEM
Councillor Alan Kent
Councillor Des Morris
Councillor Ms Sarah Munday
Councillor Mrs Catherine Parry
Councillors Mrs Linda Pope - Chairman
Councillor Terry Ward

Mrs Sally Bramley-Brown – Clerk
Mrs Jo Scott – Deputy Clerk

No members of the public

Absent : Councillor John Curtis, BEM
County Councillor Adam Brown

<i>Apologies were accepted from:</i>	<i>Reason:</i>	<i>Excluded from 6 month rule</i>
Councillor John Curtis, BEM	Personal	Yes

PC/18/1/001 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above.

PC18/1/002 Declarations of Interest.s of interest.

There were no declarations of interest.

PC18/1/003 Consider Whether The Register of Interests Requires Updating.

No changes were recorded

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PC/18/1/004 To Sign and Approve the minutes of the meeting held on 18th December 2017

The minutes of the meeting held on 18th December were approved, signed and initialled by the Chairman.

PC18/1/005 Reports of issues previously raised

The visit of Father Christmas to Bugbrooke. The Clerk reported that there had been a number of very favourable comments on the visit and Councillor Morris was congratulated on the success of the event. There were no reports on issues previously raised.

PC18/1/006 Public question time 7.35 p.m.

No issues were raised. County Councillor Brown advised that the Council Tax would rise by 1% and that the government had appointed inspectors to investigate the NCC financial position.

PC18/1/007 District Councillors Report and Up Date

Councillor Harries advised Councillors that SNC grants panel had approved the application from Bugbrooke Bowls Club for funding for a new mower, but that the application from the pre-school had been withdrawn as they had discovered that more work was required to the building. It had been recommended to them that any future applications should be submitted by the Trustees of the Village Hall.

PC18/1/008 Planning

3. Planning Applications and Decisions

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STAT US	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2017/2970/ FUL	83 Pilgrims Lane,	Erection of metal railings to property frontage (retrospective)	Approved but did not wish to see this set a precedent for the future.
	S/2017/2675/ FUL	4 Meadway	Two storey side extension.	Refused
	S/2017/2642/ FUL	65 Smitherway	Two storey side and single storey rear extension	Approved
	S/2017/2646/ FUL	37 Oaklands	First floor side extension.	Approved.

PC/18/1/009 Playing Fields and Community Centre

The Clerk had nothing to report.

PC/18/1/010 Champion School- Reopening of Side Gate.

A meeting was scheduled to take place on 9th January. Councillors Ward; Gardner; Mrs Garlick; Brian Curtis and John and Phil Bignell were to attend together with the Clerk and Deputy Clerk.

PC/18/1/011 Bus Shelters

The Clerk reported that she was still endeavoring to obtain quotations for repairs to the shelters.

PC/18/1/012 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received for 3 areas.

Hedges/Trees.

Overhanging hedges and trees were reported at the following:
 23 Chipsey Avenue – the Clerk was requested to contact NCC Highways
 The Clerk was requested to report the following signs:-
 Litchborough Road, opposite the PC allotments – the 30 MPH sign is loose.
 Great Lane – the single lane sign is twisted;
 High Street, turn left sign for Pilgrims Lane is rotted at the base

Footpaths

The Clerk had nothing to report .

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Emergency Planning/Pathfinder II Project.

Nothing to report.

Street Lighting

Nothing to report.

Highways and Transport

Nothing to report.

Millennium Green

The Clerk had nothing to report.

Patient Participation Group

Nothing to report.

Pc/18/1/013 Financial matters

A financial statement for the month ending 31st December 2017 had been circulated with the Agenda and the figures were as follows: -

Current Account as at 30.11.17 £50,606.48

Deposits & miscellaneous payments £ 7.16

CCLA Deposit Fund £30,000.00

Less December Payments

Total Funds as at 31.12.2017 £76,292.97

TOTAL AVAILABLE		£ 80,613.64
Less December Payments	£ 4,320.67	
Total funds at 31.12..17		£76,292.97

PC/18/1/014 Accounts for Payment

Moneys must be paid out only in pursuance of statutory powers vested in the Parish Council.

The final column on the right details the powers which authorise the payments below:-

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Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D	Southern Electric	December streetlighting supply	£367.46	£58.82	Parish Councils Act 1957 s3 Highways Act 1980 s301
I.B.	HM Revenue & Customs	Clerk PAYE + NIC £43.71) (Deputy Clerk no PAYE or NIC due)	£207.31		HMRC requirement
I.B.	Mrs S Bramley-Brown	Clerk's salary – December less tax + expenses, mileage	£934.96		Local Gov't Act 1972 S112
I.B.	Mrs Jo Scott	Deputy Clerk's salary – December+ expenses, mileage & overtime	£409.59		Local Gov't Act 1972S112
I.B.	A H Contracts	November bins	£548.76	£91.46	Litter Act 1983 ss 5,6
I.B.	Bugbrooke Fete	Grant funding for new gazebo – approved at December meeting	£500.00		GPoC
I.B.	Bugbrooke Bowls Club	Grant funding towards new mower – approved at December meeting	£500.00		GPoC

There being no further business the Chairman closed the meeting at 8.00.m.

End of Minutes

CHAIRMAN:.....

DATE:.....